

## Warehouse vs. Site Delivery

| Warehouse                        | Site   |
|----------------------------------|--|
| Fixed assets and other equipment | Services                                       |
| Orders requiring dock delivery   | Orders with attached lists                     |
| Curriculum and supply orders     | Equipment Requiring installation &/or training |
|                                  | Credit card orders                             |

Benefits of using the warehouse as the delivery site:

- Orders thoroughly checked against the purchase order and packing slip
- Damages and discrepancies are handled by warehouse personnel saving you time and frustration
- Assets are tagged and entered into the system allowing schools to have accurate information on the equipment and devices in their building